



Stormwater Department
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To whom it may concern:

Below are the steps that the City of La Vergne plans to take in order to implement our Permanent Stormwater program. This includes our ordinance development, plan review process updates, creating an inspection tracking and completion process, creating operation and maintenance policies for SCMs, and a general timeline for implementation.

Permanent Stormwater Implementation Plan

1. A brief description of the main components of the permanent stormwater management program. The plan should include, but is not limited to, a description of the following components:

A. Codes and Ordinance Development and Implementation

a. First 12 Months of New Permit

- i. The city will be working with Civil Engineering Consultants to create a revision of our Zoning and Land Use Control Ordinance that will address and correct any deficiencies and bring the document into compliance with the 2022 Small MS4 permit.
- ii. This will go through Board of Mayor and Alderman for first and second readings as well as a public hearing and then be submitted for approval.

b. Second 12 months following new permit

- i. All enforcement of the revised ordinance will likely begin in the second 12 months following the release of the new permit, after the acceptance of the ordinance revisions by the Board of Mayor and Alderman.

B. Procedures for Plans Review and Criteria for Approval

- a. Updated requirements and procedures for plans approval will be included in the Zoning and Land Use Control Ordinance revisions. Updated plans review procedures will also be dependent on personnel changes with the Director of Engineering position. The new Director of Engineering and the Assistant City Administrator will guide the new procedures for plans review.
- b. A checklist with new Permanent Stormwater requirements will be created within the first 12 months following the 2022 Small MS4 Permit to ensure that during plans review all new criteria within the permit are addressed.

C. Procedures for conducting and tracking site inspections

- a. Going forward site inspections of SCMs will be required of permittees every 5 years. This will be enforced through a maintenance agreement that is signed by the permittee/owner during their permit application process.
- b. The procedures and expectations for site inspections will be included in the maintenance agreement that is created as part of the Zoning and Land Use Control Ordinance revision.
- c. Inspections will be tracked through our EnerGov permit tracking system. This will allow us to easily track when permittees are overdue for a third party inspection and follow our enforcement procedures accordingly.

D. Stormwater control measures (SCM) operation and maintenance policies

- a. The revised Zoning and Land Use Control Ordinance will include requirements for the maintenance of SCMs that are compliant with the new permit. These policies will be enforced after the adoption of the revised Zoning and Land Use Control Ordinance.
- b. Permittees with plans that include SCMs will be required to sign a maintenance agreement as part of their permit application process to ensure that all permittees understand the requirements and the city can maintain a record of responsible parties.

2. A timeline to develop and implement the program. (Select the option below that describes your MS4 program to determine the information required to be submitted as part of the implementation plan.)

OPTION 2: The permittee's permanent stormwater management program does NOT comply with all requirements of the new or revised permit.

August 2022 – Begin partnership with Civil Engineering Consultants (CEC) to update the Zoning and Land Use Control Ordinance for the City of La Vergne, create our Stormwater Management Implementation Plan, and update the permit application process.

January/February 2023 – Proposed Revised Ordinance is presented to the Board of Mayor and Alderman for first reading. Corrections are made as needed.

**This is the predicted date of presentation to the board if we encounter no delays in the process.*

March 2023 – Corrected Proposed Revised Ordinance is proposed to Board of Mayor and Alderman for the second reading.

April 2023 – Revised Ordinance is accepted by the Board of Mayor and Alderman.

May 2023 – Enforcement of all changes in the revised Zoning and Land Use Control Ordinance goes into effect.

Sincerely,
Alexandra Thompson
Stormwater Coordinator

