

CITY OF COWAN

P.O. Box 338

Cowan, TN 37318

Office: (931) 967-7318

Fax: (931) 967-7990

ashley.recorder@gmail.com

Date: March 25, 2021

Tennessee Division of Water Resources
ATTN: Water-Based Systems Unit
William R. Snodgrass TN Tower, 11th Floor
312 Rosa L. Parks Avenue
Nashville, TN 37243-1534

To whom it may concern,

In accordance with the 40 C.F.R Part 122.22(a) and the State of Tennessee Subscriber Agreement for the MyTDEC Portal for Overflow Reporting, I Mark Ledbetter / Mayor authorize John Willis by my powers as the "Reporter" per Part I of the MyTDEC Forms Subscriber Agreement to be a "Signatory Authority" for the City of Cowan.

Per Part III of the MyTDEC Forms Subscriber Agreement, I as the "Reporter" and my designated "Signatory Authority" hold all legal responsibility of the system and that all reports are subject to approval and question by the State of Tennessee Department of Environment and Conservation-Water Resource Division.

Should any further information not contained in this letter or the MyTDEC Forms Subscriber Agreement be required, you may contact myself at 931-967-7318.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark Ledbetter", with a long horizontal flourish extending to the right.

Mark Ledbetter
Mayor



TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION
 Division of Water Resources
 William R. Snodgrass Tennessee Tower, 312 Rosa L. Parks Avenue, 11th Floor
 Nashville, Tennessee 37243
 1-888-891-8332 (TDEC)

MyTDEC Forms Subscriber Agreement

I. Signatory Authority Information: The Signatory Authority is the individual who intends to sign documents on behalf of the persons (the "Reporter(s)") holding or applying for the permit or master permit coverage identified in Section II of this Subscriber Agreement required to submit documents to TDEC and is signing this Subscriber Agreement in Section III to request approval to electronically sign documents. The Signatory Authority has the authority to sign documents under 40 C.F.R. § 122.22(a) or is a duly authorized representative who has been delegated the authority to electronically sign documents by the Responsible Official as described in 40 CFR 122.22(b).

User ID/Email Address:	nicwillis1985@yahoo.com
First and Last Name :	John Willis
Organization:	Cowan Board of Public Utilities TN0021644
Mailing Address:	79 Willis Lane ^{off rd, box 338} Cowan, TN 37318
Phone Number:	931-308-8880

II. Signatory Certification: By signing below, I certify that:

- I understand and agree that the Reporter(s) and I will be legally bound, obligated, and held responsible by my use of the MyTDEC Forms system to the same extent as submitting paper document bearing my handwritten signature;
- I understand that TDEC may contact the Authorizing Official identified on the Subscriber Agreement to verify my identity;
- I agree to protect my electronic signature under this Subscriber Agreement and security question/answer pairs from compromise and from use by any other party, including anyone who may be acting as my agent, and specifically agree to:
 - Maintain the secrecy of my access information;
 - Not divulge or delegate my access information to any other individual;
 - Not store the access information in an unprotected location; and
 - Not allow any access information to be written into computer scripts to achieve automatic log-in;
- I agree to notify TDEC as soon as possible, but no later than 24 hours, upon suspecting or discovering any evidence of the loss, theft, or other compromise of my MyTDEC Forms system access information and/or security question/answer pairs;
- I agree to retain a copy of the fully executed Subscriber Agreement as long as I continue to act as a signatory; and
- I agree that I am responsible for the truth and accuracy of the content of each submission I make to the MyTDEC Forms system and that I have an affirmative obligation to check the accuracy of the document as received by TDEC and to notify TDEC promptly if the document was sent without authorization or differs in substance in any way from the document that was submitted;
- I understand that transmitting an electronic document using the MyTDEC Forms system subjects me to:
 - The same State or Federal administrative, civil, criminal, or other penalties and remedies as apply to submitting incomplete, false, or misleading information in paper format;
 - Any applicable State or Federal administrative, civil, criminal, or other penalties and remedies that apply to not complying with all requirements for using the MyTDEC Forms system; and
 - Any applicable criminal penalties for falsification in official matters;
- I will notify TDEC within three business days of transmitting any electronic document to the MyTDEC Forms system if I do not receive an email receipt identifying me, the document received, and the date and time of the receipt;
- I understand and agree that in the event I am unable to submit a document through MyTDEC Forms, the Reporter(s) and I are still required to submit records or information required by law via other means as provided by applicable law and within the time period provided by such law;
- I agree to notify TDEC that I am no longer authorized to act as a signatory as soon as the authorization is revoked;



TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION
Division of Water Resources
William R. Snodgrass Tennessee Tower, 312 Rosa L. Parks Avenue, 11th Floor
Nashville, Tennessee 37243
1-888-891-8332 (TDEC)

MyTDEC Forms Subscriber Agreement

- I agree and understand that a document shall be deemed to have been submitted when it is accessible to TDEC. A document shall be deemed to have been received when it can be fully processed. No document shall satisfy any reporting requirement until it is received;
- I understand and agree that TDEC may cancel this Subscriber Agreement at any time and that, upon such termination, my ability to submit electronic information through the MyTDEC Forms system will be terminated. If this Subscriber Agreement is cancelled, I understand that a new Responsible Official and/or Signatory Authority must resubmit this form when responsibility transfers from one person to another.

Signature of Signatory: 	Title: <i>Chief Operator</i>	Date: <i>3-25-21</i>
---	--	--------------------------------

Print this form, save a copy for your records, and mail a signed copy to:

Tennessee Division of Water Resources
Attn: Water-Based Systems Unit
William R. Snodgrass TN Tower, 11th Floor
312 Rosa L. Parks Avenue
Nashville, TN 37243-1534

For more information, contact your local EFO at the toll-free number 1-888-891-8332 (TDEC).